



**City of DeWitt**  
Parks & Recreation Department  
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MEMBER IOWA LEAGUE OF CITIES

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**DeWitt Aquatic Center**  
**How to sign up online for**  
**Summer Swim Lessons**  
**2023**

**Online swim lesson registration instructions**

1. Go to [parks.cityofdewittiowa.org](https://parks.cityofdewittiowa.org) – a link to our sign-up site will be on our front page.
2. Choose to “create an account” or “sign in” if you have used the system before.
3. Complete the basic information and choose “create account”
4. Choose “Swimming Session Registration” on the right-hand side
5. This will take you to: Step 1 of 4 - Register your household adult contacts
6. Complete the required information and select save
7. Step 2 of 4 - Register a swimmer – choose “add” this is where you enter your children’s information. Complete the necessary information and choose save.
8. If you have another child to add, choose participants in the left hand column and then choose “Add”.
9. Step 3 of 4: Register for a Session – the child you are entering will be listed near the top after Participant.
10. On this page you can filter your options. The first filter lets you choose the type of lesson you are interested in: group, private, daffy dolphins or parent tot. Next, you can filter by time & level.
11. Choose the lesson you wish to register for and click save
12. Step 4 of 4 - Confirm registration and checkout. Here you can checkout or choose to register another participant. If you choose to register another participant, repeat the listed steps above.
13. Once these steps are completed, select credit care as your payment option. This will redirect you to our credit card processor to complete your transaction(s).

***Lesson levels are only required for GROUP lessons. Make sure you sign up for the correct lesson.***

**Lesson registrations cannot be cancelled.**

**Please note - Lesson changes will incur a fee of \$20 per change. No exceptions.**